

Valle Crucis Conference Center

2019 RATES

| | Regular Rate | One-Night Stay | Winter Rate (Jan & Feb) | Winter One-Night Rate | Early Arrival/Late Stay | No Meals (Lodging Only) | Daily Meals (3/day) | Child 3-11 | For the Building Per Night* |
|-------------------------------------------|-----------------------------------|----------------|-------------------------|-----------------------|-------------------------|--------------------------------------------------------|---------------------|------------|-----------------------------|
| The Inn | \$82.00 | \$87.00 | \$87.00 | \$92.00 | \$50.00 | \$60.00 | \$32.00 | \$41.00 | \$2,100.0 |
| Farm House | \$77.00 | \$82.00 | \$82.00 | \$87.00 | \$45.00 | \$55.00 | \$32.00 | \$38.50 | \$500.00 |
| Mission House | \$77.00 | \$82.00 | \$82.00 | \$87.00 | \$45.00 | \$55.00 | \$32.00 | \$38.50 | \$750.00 |
| Annex | \$77.00 | \$82.00 | \$82.00 | \$87.00 | \$45.00 | \$50.00 | \$32.00 | \$38.50 | \$825.00 |
| Bunk House | \$70.00 | \$75.00 | \$75.00 | \$80.00 | \$40.00 | \$50.00 | \$32.00 | \$36.00 | \$750.00 |
| ENTIRE CAMPUS* (Two night minimum) | Per Weekend: \$7,500 (10% off) | | | | | For the Week (7 nights, 8 days): \$25,000 (15% off) | | | |

*MINIMUM OCCUPANCY REQUIREMENTS ARE DROPPED AT THIS PACKAGE RATE. **DOES NOT INCLUDE MEALS.** For weddings, family reunions, or parish weekends that would need a set price per building.

| Lodging | Rooms | Minimum | Maximum |
|-------------------|-----------|-----------|---------------------|
| The Inn | 20 | 35 | 52 beds (sleeps 71) |
| The Farm House | 5 | 12 | 16 beds (sleeps 18) |
| The Annex | 6 | 15 | 32 beds (sleeps 35) |
| The Mission House | 9 | 15 | 20 beds (sleeps 27) |
| The Bunk House | 4 | 15 | 30 beds (sleeps 30) |
| TOTAL | 44 | 92 | 181 |

Floor plans with types and number of beds per room are on our web site, www.vccconferences.org.

Day Meeting Room Use

Includes meeting space and coffee/tea service; one meeting space is provided at no charge for non-wedding overnight groups. Set up of meeting rooms incurs an additional charge.

| | Nonprofit | Private/Corporate Meetings | Private Parties w/ \$100 Deposit |
|---------------------------------------|----------------|----------------------------|----------------------------------|
| Johnson Hall (Per floor) | \$ 100.00 | \$ 150.00 | \$ 200.00 |
| Crab Orchard Hall | \$ 75.00 | \$ 150.00 | \$ 200.00 |
| Apple Barn - <i>excludes</i> weddings | \$ 300.00 | \$ 650.00 | |
| Annex meeting space | \$ 75.00 | \$ 150.00 | \$ 150.00 |
| SET UP PER MEETING SPACE | \$50.00 | | |

| Apple Barn Weddings | |
|---------------------------------------------------|-----------------|
| Basic Rental | \$1,300.00 |
| Refundable damage deposit | \$200.00 |
| VCCC staff presence | \$200.00 |
| Clean up (optional) | \$200.00 |
| Reserve night before for set up (optional) | \$200.00 |

| Meals (Per Person) | Backing Out Meals | |
|------------------------------------------------|-------------------|------|
| Continental Breakfast (served in meeting room) | \$ 6.50 | |
| Breakfast | \$ 9.00 | -\$4 |
| Lunch | \$ 11.00 | -\$5 |
| Dinner | \$ 12.00 | -\$6 |
| Bottled waters | \$ 1.00 | |

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|--------|---------|--|
| Snacks | \$ 3.50 | |
|--------|---------|--|

POLICIES

- Must meet minimum occupancy numbers with adults; *children 3-11 count as ½ toward occupancy minimum.
- Rate is calculated using a weighted average of all booked lodging. *Example:* a group using both the Inn and the Farm House for two nights would have a rate of \$161.45 per person.
- Groups between 90-100% of the minimum guarantee occupancy number will be assessed an additional \$5 per person per night. Any group that falls below 90% of their guaranteed minimum amount will be billed at the minimum guarantee.
- The minimum occupancy number times your rate is the *minimum* for which you will be billed.
- A non-refundable deposit of \$200 **per lodging building** is due at the time of reservation. Deposit schedule will be set through your reservation agreement/contract.
- Final numbers are due no later than 5 business days before your event. *You will be billed based on this number.*
- For groups such as family reunions, weddings, and parish family retreats, please call to discuss family rates.

Overnight Rates include:

- **3 standard meals per day.** If you group chooses not to eat all meals at the VCCC, rates will be reduced by half the price of the meal(s) dropped. Bagged meals are available at no additional charge if you wish to take your meal off-campus.
- **One meeting space** (by availability and based on size of your group. For example, a group of 15 will not have the Apple Barn when Crab Orchard Hall is available)

Exclusive Use of the Conference Center

Exclusive use of the Conference Center is at VCCC's discretion. To rent the entire campus, with an expectation of exclusivity and a *two-night* minimum stay, the charge is **\$7,500**. Meal packages arranged separately.

**We are happy to work with special menu requests. Requests that go beyond a standard menu will incur an additional charge (in other words, if you ask for filet mignon, don't expect fried chicken prices).*

No meals other than continental breakfast catered to the meeting spaces.

| Additional Equipment/Set Up Options | | |
|---------------------------------------------------------------------|----------|-----------------------------------------------|
| Set Up of Meeting Space | \$ 50.00 | <i>per meeting space</i> |
| Extra wood for Inn fireplace beyond standard use (already provided) | \$ 50.00 | <i>per load brought in</i> |
| Data projector/screen | \$ 25.00 | <i>per day</i> |
| Large labyrinth in Apple Barn | \$ 25.00 | <i>subject to availability</i> |
| Labyrinth in 2nd floor Johnson Hall | Free | <i>Subject to availability</i> |
| Volleyball Net set up (Apple Barn) | \$ 20.00 | <i>subject to availability</i> |
| Photocopies/printing | \$.10 | <i>Per copy (per side) Over 10 copies</i> |

*Please contact VCCC to discuss specific meeting space layout