

Wedding Party Name: _____

Date of Event: _____

The Valle Crucis Conference Center

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Alcohol & the Apple Barn

Weddings are a time for joy. The Valle Crucis Conference Center strongly encourages wedding parties to remember that celebration, not alcohol, is key to a successful, memorable, and happy event. We ask that event planners, bridal parties, and families keep the following in mind:

1. Your event at the Apple Barn should be a safe and welcoming environment for all people, including people in recovery.
2. All applicable federal, state, and local laws should be obeyed, including those governing the serving of alcoholic beverages to minors.
3. When alcohol is served, it must be monitored, and those showing signs of intoxication must not be served. An adult must be appointed to oversee serving. That adult must not drink alcoholic beverages during the time of his or her execution of his or her responsibilities.

If hard liquor is served, a certified server is required. _____ *Initial*

4. Serving alcoholic beverages where minors are present is strongly discouraged. If minors are present, alcohol must be served at a separate station that is monitored at all times to prevent underage drinking.

5. Alcoholic and non-alcoholic beverages must be clearly labeled as such. Food prepared with alcohol does not need to be labeled, provided the alcohol is completely evaporated by the cooking process; however, it is recommended that even in this case, the use of alcohol in cooking be noted on a label.

6. Whenever alcohol is served, appealing non-alcoholic alternatives must always be offered with equal prominence and accessibility.

7. Food must be served when alcohol is present.

8. You have the responsibility to ensure the safety of guests who might become intoxicated. You must provide alternative transportation options for anyone whose capacity to drive may be impaired. Consulting with your insurance carrier to add liability insurance for your event is strongly advised. _____ *Initial*

9. The Valle Crucis Conference Center reserves the right to terminate your event and require immediate exit by all guests if these rules are abused. The Safety & Security Officer on duty has the authority to make this decision. _____ *Initial*

Please ensure that this policy is distributed to all responsible parties, including wedding planners/directors, caterers, etc.

I understand and will abide by the alcohol policy as set forth above.

Signature

Printed Name

Date